

RISK ASSESSMENT & METHOD STATEMENT

Bowl Clip Air Freshener – Servicing & Replacement

Purpose - This RAMS provides Service Drivers with clear instructions for the safe servicing and replacement of Bowl Clip Air Fresheners. It sets out the hazards, control measures and safe method of work required to ensure the product is replaced safely, hygienically and consistently.

Scope - This RAMS applies to trained and authorised Calabash Mint Service Drivers and Relief Service Drivers carrying out routine replacement Bowl Clip Air Fresheners at customer premises. The Bowl Clip is a 30-day dry fragrance air freshener which clips over the exterior of the toilet bowl underneath the seat. It requires no batteries, electricity, aerosols, propellants or liquids.

Section 1 — Risk Assessment

No.	Hazard	Who Might Be Harmed/How	Likelihood (1–5)	Severity (1–5)	Initial Risk	Controls Required	Residual L	Residual S	Residual Risk
1	Contact With Toilet Surfaces/Bodily Fluids	Service Drivers – contamination or exposure to biological material	5	2	10	Wear appropriate protective gloves. Avoid unnecessary contact with the toilet bowl and contaminated surfaces. Cover cuts/abrasions with waterproof dressings. Wash hands after servicing.	1	1	1
2	Contact With Fragranced Product	Service Drivers – skin or eye irritation/sensitisation	2	1	2	Avoid unnecessary skin/eye contact. Do not cut, puncture or deliberately damage the product.	1	1	1
3	Wet/Contaminated Floor	Service Drivers, customers and others on site – slips, trips or falls	2	1	2	Check floor condition before servicing. Keep servicing materials/waste contained. Clean/report spillages or contamination promptly and leave the area safe and tidy.	1	1	1
4	Customer/Public Movement	Service Drivers, customers and others – collision or interference with servicing	3	1	3	Follow site arrangements for servicing occupied washrooms. Keep equipment/waste contained and restrict access where necessary to complete the task safely.	2	1	2

Section 2 — Risk Matrix Key

1-3 Low	4-9 Medium-Low	10-15 Medium-High	16-25 High
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Risk score = Likelihood (1-5) × Severity (1-5). Where additional controls are introduced, the risk must be reassessed to determine the residual risk.

Section 3 — Method Statement

A. Bowl Clip Air Freshener – Servicing & Replacement

Step	Bowl Clip Air Freshener
1. Prepare the Area	- Confirm the toilet and Bowl Clip to be serviced. - Follow the customer's washroom access arrangements and check the surrounding area is safe.
2. Remove the Used Bowl Clip	- Wearing appropriate protective gloves, carefully remove the existing Bowl Clip from the exterior of the toilet bowl. - Avoid unnecessary contact with the toilet surface.
3. Dispose of the Used Bowl Clip	Place the used bowl clip directly into the appropriate Calabash Mint waste bag
4. Prepare the New Bowl Clip	- Remove the new Bowl Clip from its packaging. - Do not cut, puncture or deliberately damage the product.
5. Fit the New Bowl Clip	Clip the Bowl Clip securely over the exterior of the toilet rim, underneath the seat.
6. Check the Bowl Clip	Check that the bowl clip is securely positioned and does not interfere with normal use of the toilet or toilet seat.
7. Complete Final Check	- Remove the used product, packaging and other waste. - Leave the toilet and surrounding area clean, tidy and safe.
8. Complete Hand Hygiene	Remove/dispose of gloves as appropriate and wash hands thoroughly after servicing.

Important Safety Rule: - Wear appropriate protective gloves when removing used bowl clips. - Avoid unnecessary contact with the toilet and contaminated surfaces. - Do not cut, puncture or deliberately damage the P-Wave Bowl Clip. - Ensure the replacement clip is securely positioned underneath the toilet seat before leaving the unit.

Section 4 — PPE

Personal Protective Equipment (PPE) Required: <i>(Tick as relevant)</i>											
Foot Protection	Hearing Protection	High Visibility	Head Protection	Eye Protection	Face Protection	Hand Protection	Protective Clothing	Breathing Protection	Sun Protection	Safety Harness	Any personal accessories must not be worn. Long and loose hair must be tied back.
											
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Section 5 – Equipment

Servicing
✓ Replacement Bowl Clip Air Freshener ✓ Appropriate protective gloves ✓ Appropriate waste bag ✓ Service Manager device

Section 6 – Sign Off

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