

RISK ASSESSMENT & METHOD STATEMENT

Nappy/Medical Bin Servicing

Purpose - This RAMS provides Service Drivers with clear instructions for the safe servicing the nappy/medical bins. It sets out the hazards, control measures and safe method of work required to ensure bins are serviced, cleaned and waste handled safely and consistently.

Scope - This RAMS applies to trained and authorised Calabash Mint Service Drivers, installation engineer and Relief Service Drivers servicing the nappy/medical bins at customer premises, where the waste is within the approved Calabash Mint Tiger-bag/offensive-waste collection stream.

Section 1 — Risk Assessment

No.	Hazard	Who Might Be Harmed/How	Likelihood (1–5)	Severity (1–5)	Initial Risk	Controls Required	Residual L	Residual S	Residual Risk
1	Manual handling of bins and waste bags	Service Drivers – strains, sprains or musculoskeletal injury	2	3	6	Assess the weight before lifting/removing waste. Use safe lifting and carrying techniques and avoid twisting. Do not overload bags or carry loads beyond individual capability. Seek assistance where a load cannot be safely handled.	1	3	3
2	Contact with nappies, hygiene waste, blood or bodily fluids	Service Drivers – contamination of skin/eyes or potential exposure to biological agents	2	2	4	Wear appropriate protective gloves. Avoid direct contact with waste. Cover cuts/abrasions with waterproof dressings. Remove bags carefully without compressing contents.	1	2	2
3	Incorrect or unexpected waste within bin	Service Drivers and waste handlers – exposure to infectious, clinical, sharps or otherwise inappropriate waste	2	3	6	Visually assess the waste/bag without placing hands inside. Do not manually sort, compress or reach into waste. Sharps must never be placed in Tiger bags. If unexpected or inappropriate waste is identified or suspected, stop and report through Service Manager and follow company waste procedures.	1	3	3
4	Split, leaking, damaged or overfilled waste bag	Service Drivers and others – exposure to waste/body fluids, contamination or slip hazard	2	1	2	Check the bag before removal. Do not compress waste. Handle carefully and tie securely. If the bag is leaking/damaged. Clean contamination promptly using the appropriate approved product.	1	1	1
5	Slips, trips and falls	Service Drivers, customers and others – injury from slipping, tripping or falling	2	2	4	Check the floor and access route before servicing. Keep bags/equipment clear of walkways. Deal with spillages promptly. Wear suitable footwear and leave the area clean and dry.	1	2	2

6	Use of cleaning products	Service Drivers – skin or eye irritation/contact with cleaning chemicals	2	1	2	Use only approved cleaning products. Avoid unnecessary contact/spraying and wear relevant PPE	1	1	1
7	Faulty/damaged bin or pedal mechanism	Service Drivers and customers – cuts, trapping or other injury from damaged equipment	3	1	3	Visually inspect the bin during servicing. Test the pedal mechanism. Remove obvious obstructions only where safe to do so. Report cracked, damaged or unresolved faulty bins through Service Manager.	2	1	2
9	Customer/public movement around servicing area	Service Drivers, customers and others – collision, contact with waste or trip injury	3	1	3	Remain aware of other people entering/moving around the area. Keep waste and equipment contained and away from access routes. Follow customer-site arrangements for servicing occupied areas	2	1	2

Section 2 — Risk Matrix Key

1-3 Low	4-9 Medium-Low	10-15 Medium-High	16-25 High
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Risk score = Likelihood (1-5) × Severity (1-5). Where additional controls are introduced, the risk must be reassessed to determine the residual risk.

Section 3 — Method Statement

A. Nappy/Medical Bin Servicing

Step	Nappy/Medical bin Servicing
1. Identify the Bin	Nappisea: White – Nappy Bin; Grey – Nappy Bin; Yellow – Medical Bin. Bambina: White – Nappy Bin; Yellow – Medical Bin. - Nappisea bins are larger than Bambina bins. - Medical bins are commonly located in treatment or medical rooms. - Confirm the bin is part of the appropriate Calabash Mint collection/service before removing waste.
2. Prepare & Open the Bin	- Wear the required protective gloves. - Check the immediate area is safe and the floor is clean/dry. - Press the sides of the lid and lift upwards to open the unit.

	• Visually check for leakage, overfilling or unexpected waste before handling the bag. • Do not place hands into or compress the waste.
3. Remove the Waste	• Carefully remove the Tiger bag from the bin. • Assess the weight as it is removed and do not lift beyond individual capability. • Tie the Tiger bag securely before transporting. • Do not manually sort or compress the contents. • Dispose of/transport the waste in accordance with Calabash Mint waste procedures.
4. Clean the Bin	• Sing the approved surface cleaner, clean the inside of the bin. • Wipe the inside of the lid, including edges and areas where contamination/residue may collect. • Clean the outside of the unit. • Remove marks/residue and leave the bin clean and dry.
5. Fit a New Tiger Bag	• Insert a new Tiger bag into the bin. • Fold the bag neatly and securely inside the unit. • Ensure the bag does not obstruct the pedal mechanism. • Confirm the bag is securely fitted before continuing.
6. Check the Pedal Mechanism	• Test the foot pedal to confirm the bin opens and closes correctly. • Check that the Tiger bag is not obstructing the mechanism. • If faulty, check for an obvious obstruction only where this can be done safely. • Report unresolved faults through Service Manager.
7. Close & Reposition the Bin	• Close the lid securely. • Return the bin to its original/correct position. • Ensure it is stable and does not obstruct access.
8. Final Quality & Safety Check	• Bin clean inside and out. • New Tiger bag fitted securely. • Bag not obstructing pedal mechanism. • Pedal operating correctly. • Bin returned to correct position. • Collected waste securely tied and removed.

	- Damaged, cracked or faulty bins reported through Service Manager. - Customer area left clean and tidy.
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Important Waste Segregation Rule: Tiger bags must only be used for the waste stream approved under Calabash Mint's procedure. If infectious/clinical waste, sharps or another unexpected waste type is identified or suspected, do not sort or handle the contents manually. Stop and report the issue through Service Manager and follow the appropriate company waste procedure.

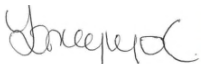
Section 4 — PPE

Personal Protective Equipment (PPE) Required: <i>(Tick as relevant)</i>											
Foot Protection	Hearing Protection	High Visibility	Head Protection	Eye Protection	Face Protection	Hand Protection	Protective Clothing	Breathing Protection	Sun Protection	Safety Harness	Any personal accessories must not be worn. Long and loose hair must be tied back.
											
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Section 5 – Equipment

Servicing
✓ New Tiger (yellow and black striped) bags ✓ Appropriate protective gloves ✓ Approved surface cleaner ✓ Cleaning cloth/paper towel or approved cleaning material ✓ Service Manager device/access

Section 6 – Sign Off

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